

# Fee Guide

Valid from 1st April 2024

Our fees reflect our ongoing commitment to providing the very best nursery care around and the continuous improvement of our facilities, staff and education programmes that benefit the children in our care.

Full Time Weekly Rate	Daily 7:30am - 6:00pm	Morning 8:00am - 1:00pm	Afternoon 1:00pm - 6:00pm
£247.00	£52.00	£33.75	£33.75

**Registration Fee:** £75.00 (non-refundable)

10% discount off eldest child's nursery fees for siblings.

Universal 15 hours free childcare entitlement is available to all 3 and 4 year olds. 2 year old free childcare entitlement is available subject to eligibility. Extended 30 hours free childcare entitlement is available for most working parents of 3 and 4 year olds, the term after their third birthday.

Your free childcare entitlement from the government is only applied to the 'care' element of your invoice and does not cover meals which will be charged at morning session £4.25/afternoon session £4.00 and consumables which will be charged at morning session £0.50/afternoon session £0.50.

## our full fees include:

- Delicious, healthy meals cooked fresh every day
- Nappies ● Wipes
- Milk ● Suncream

## Key Information

### About Us

We are Kiddy Factory Limited t/a Up & Away Day Nursery, a part of Just Childcare. We are a limited company registered in England with company number 02971911, and our registered office is located at Ridgway House, Progress Way, Denton, Manchester M34 2GP.

### Settling in Sessions

Once you have registered with our nursery, we'll contact you within a few weeks of your little one's nursery start date to arrange 'settling in sessions'. We know that leaving your child at nursery for the first time can be incredibly difficult so to help you through this we offer 'settling in sessions'. This involves you spending time with your child and their key person at nursery, before popping out for a short time to allow your little one to interact with their new surroundings.

You can do this a number of times until you feel confident about your child staying with us for a full session.

### Nursery Opening Times

The nursery's standard hours are 7.30am-6.00pm. The nursery is closed for Bank holidays. The nursery will close at 4pm on Christmas Eve or the closest day to this date and re-open on the next working day.

### Registration

To apply for a place for your child at the nursery you must complete a registration form and return it to the nursery.

We will check our availability and let you know in writing if we can accommodate your requirements. On receipt of £75 non-refundable registration fee your nursery place will be fully secured.

### Payments

Fees are payable in advance on the 1st of the month and are calculated on an annual basis (52 weeks) then divided by 12 to give you equal monthly payments. We'll send you an invoice for your nursery sessions at least three working days before the start of each calendar month letting you know how much is due for that month.

The fees for each month must be paid no later than the first day of the relevant month.

Fees are not refundable for any periods of absence. All Bank Holidays are chargeable.

The first month's fees must be paid by bank transfer but all other fees must be paid by direct debit (excluding expected voucher or Tax Free Childcare payments) unless we have agreed you can pay by a different method.

Our bank details are as follows:

**Account Name:** Kiddy Factory Limited t/a Up & Away Day Nursery

**Sort Code:** 01-10-01

**Account Number:** 72528257

**For further information speak to our nursery manager today!**



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